University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

FORM 2

REFERENCE REQUEST FORM

The University of Science and Technology of Southern Philippines (USTP) is considering the person nominated herein for appointment as member of the Board of Regents of the University for the year 2023-2026. He/she has given us, Search Committee, your name to provide a pre-appointment reference. This information will be used as part of our evaluation.

Kindly take a little time to complete the following questions, but feel free to expand/emphasize on your responses as you feel appropriate. You may use a separate page to expound your response.

Please e-mail back this Reference Request Form to the Search Committee Secretariat through **searchcommittee.secretariat@ustp.edu.ph** or visit the Office of the Presidential Assistant for External Affairs on or before October 29, 2022.

(To be filled out by the Search Committee Secretariat)

Name of Nominee	
Position Applied for	Member of the Board of Regents, USTP

Contact Details of Referee:

Name	
Job Title	
Organization /Company	
Mobile Number	
E-mail Address	

1	What is your relationship with the Nominee? (e.g. friend, colleague, direct line manager, others)	
2	How long have you known this Nominee?	
3	In your experience with the Nominee, have you found him/her to be:	• Reliable? • Patient? • Compassionate?
4	In general, how does the Nominee get along with people?	
5	Was there any disciplinary action(s) conducted or pending against the Nominee? If yes, please give specifics of the issue and its resolution.	
6	What is your assessment of the Nominee's professional and or technical abilities?	• Excellent • Good • Average
7	Please complete the following sentences with regard to the Nominee: • I would best describe this person as a _____ • This person's strengths include _____	
8	Is there anything else you might be able to tell us about this person that would help us make the right decision?	

_____   _____
Name of Reference checker   Date Reference checked